



PROVINCE OF KWAZULU – NATAL – ISIFUNDAZWE SAKWAZULU - NATALI

**DEPARTMENT OF TRANSPORT
UMNYANGO WEZOKUTHUTHA**

Enquiries : Mrs G Orsmond
Extension : 2228
Reference : T6/17/P

**TO: ALL HEADS OF DEPARTMENT
ALL DEPARTMENTAL TRANSPORT OFFICERS
MEMBERS OF THE MOTOR TRANSPORT ADVISORY COMMITTEE**

**PROVINCIAL TRANSPORT MANAGEMENT (PTM) CIRCULAR NO 17 OF 2005: VEHICLE MANDATE –
WARRANTIES, LOCATION AND SERVICE PLANS**

1. The e-mail dated 4 August 2005 from Wesbank Auto to all Departmental Transport Officers regarding the above, has reference.
2. As mentioned in the abovementioned e-mail, certain user Departments have not forwarded the physical location of their vehicles to Wesbank, and were requested to do so as soon as possible. The matter was discussed at the Departmental Transport Officer's forum held on 11 August 2005 whereby it was mentioned that the vehicle warranties, service plans and physical location of vehicles were loaded onto the mandate reports which were forwarded to the Departments via the e-mail dated 4 August 2005. It was however pointed out that not all Departments had forwarded the physical location of their vehicles.
3. To this end, Departments were strongly urged at the abovementioned meeting to assist Wesbank Auto with the information required. It was also agreed at the meeting that the deadline for the submission of the information will be 31 August 2005.
4. In view of the above, this circular serves as a reminder for Departments to advise Wesbank Auto of the physical location of their official vehicles, if such has not already been done.
5. Your co-operation and urgent attention to this matter is of extreme importance and would be highly appreciated.

A. Singh
2005/8/23

For Head: Transport

h: policies/circ/circ 2005/PTM Circular 17 of 2005. Vehicle Mandate. Warranties location and service plans

**CC: Ms T du Preez – Wesbank Auto
Mrs D Pillay – Wesbank Auto**

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